



St Mellitus College

Academic Dean

Candidate Information



St Mellitus College has been one of the most remarkable stories of growth in the Church of England in recent years. It has become a truly national college and has played a crucial part in changing the nature of theological training both in the UK and internationally.

**Bishop of Kensington, Graham Tomlin
President of St Mellitus College**



Introduction

St Mellitus College (SMC) was formed in 2007 by the Bishops of London and Chelmsford, in partnership with St Paul's Theological Centre (Holy Trinity Brompton). We seek to play our part in the revitalization of the church, offering theological education and training set in the context of prayer and worship that combines academic excellence, a focus on missional leadership, the formation of Christian character, and the flexibility to fit around busy lifestyles, all energized by the life of the Spirit.

St Mellitus College is a national college with delivery centres across the UK and key partnerships internationally. Responding to the invitation of local bishops, the College has four UK centres – London, Chelmsford, the South West (Plymouth), and the East Midlands (Nottingham), and seeks to provide, innovative, and rigorous theological education through the delivery of non-residential, full-time and part-time training in theology and ministry at introductory, undergraduate and postgraduate level, preparing students for ordained, Reader (LLM) and lay ministries in the Church of England, and for leadership in other churches.

There are more than 50 members of the staff team based across our centres, who are further supported by a number of volunteers. Our ethos is to be grateful, gracious and professional. Our prospectus can be found [here](#).

**THE COLLEGE HAS OVER 750 STUDENTS
ACCESSING ITS VARIOUS PROGRAMMES,
INCLUDING OVER 340 UNDERTAKING
ORDINATION TRAINING FROM 31 DIOCESES
ACROSS THE COUNTRY.**

Summary

We are pleased to recruit for the role of Academic Dean. This is a senior leadership position responsible for establishing SMC at the forefront of theological education and innovative training for the next decade.

The role of Academic Dean has national oversight to equip women and men to be confident disciples with a love for theology. This is an opportunity to impact a generation, forming leaders and equipping theologians.

The Academic Dean will develop a dynamic and innovative team focussing on empowering students to share the Gospel in a changing world.

The Academic Dean will be at the forefront of shaping the future direction of the church, her leaders and Christian thought for the decade ahead. Everything we do is in the context of prayer and worship, where women and men are shaped by the Spirit to go deeper in their faith.



Who Are We Looking For?

We are seeking a scholar, teacher and administrator with a vibrant faith who will be a strong ambassador for the college providing leadership and a key strategic role. This person will move with ease between the Church, academy and wider society.

The primary purpose of the Academic Dean is to support the Dean in providing leadership with a particular focus on, and love for, the academic life of the College. They will develop a robust team to deliver this with the aim of:

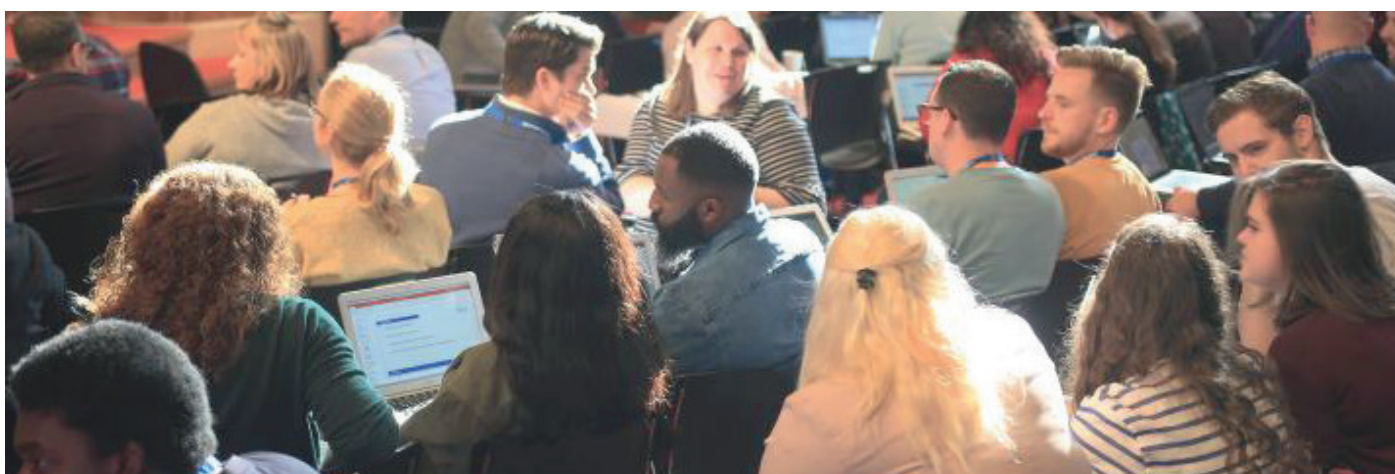
- Excellence in academic teaching and development across the College
- Ensuring a flourishing academic staff team, including oversight of academic staff development and progression
- Collaborating with the Dean to develop an engaging academic vision for the next decade
- Wholehearted commitment to the vision, values and culture of the College
- Cultivating unity across the college and embracing a generous orthodoxy
- Effective working relationships with key stakeholders as they relate to the academic life



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What Will They Do?

- Responsibility for development, execution and delivery of Learning & Teaching Strategy
- Work with the Director of Research to develop and sustain a vibrant research culture
- Overseeing the Registry team to ensure timely delivery of timetable in line with programme regulations
- Management of the Director of Teaching, Director of Research and the Registrar to deliver to the standards set by accrediting bodies
- Oversight of budget related to academic strategy and recruitment
- Chair of Academic Working Group
- Active in research and publication (with eligibility for research leave)
- Teaching, marking, developing and managing course modules, plus supervision (MA/PhD)
- Formation Group responsibilities in home teaching Centre
- Approval of guest academic lecturers, oversight of student complaint procedures, and implementation of research leave



What Responsibility Will They Hold?

- Membership of the Senior Leadership Team alongside the Dean, COO and Dean of Ministry
- Line Management of key direct reports
- Recruitment and leadership of a superb academic faculty

What Kind of Person Are We Looking For?

- Prayerful
- A passion for theology and learning
- A desire to see people transformed through theological study
- Strategic thinker with attention to detail and efficient administration
- Excellent people management skills and team builder
- Proven experience in teaching at BA level and above
- Knowledge of the structures, ministerial patterns and training pathways of the Church of England
- Support of St Mellitus College's commitment to provide training that represents a generous Christian orthodoxy
- Personal research record at Doctoral level and some publication record
- Winsome, articulate, and a good communicator



What Should an Outstanding Candidate Demonstrate?

- Ability to manage a diverse portfolio of work, prioritise tasks and work to deadlines
- Passion for working with people from diverse and varied backgrounds
- Excitement for the training of men and women for ordained, licensed lay and wider ministry

What Kind of Working Environment Can be Expected?

We are outward-looking, prayerful, keen to serve the mission of the church and striving for excellence in everything we do. Our approach is to be audacious, unified, generous, humble and tenacious. We seek to be professional at all times, taking God seriously but not ourselves. The College is an exciting and challenging place to work, where innovation and creativity is encouraged. The staff community is warm and engaging with lifelong relationships being built.

Core to the college's values is the promotion and celebration of unity, and the college is characterised by a generous orthodoxy which seeks to respect, celebrate and bring together different traditions in the church and cultural representations and help them learn from each other. St Mellitus College was borne out of a vision for theological training and formation, and out of a spirit of partnership.

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Specifics of the Role

- This is a full-time position
- The employer will be St Paul's Theological Centre (SPTC), a constituent part of St Mellitus College and part of the Holy Trinity Brompton (HTB) Group
- Attendance Requirements
- Candidates may be based at any SMC Centre, flexible working arrangements can be considered
- College residentials and teaching weeks
- Meetings of the SMC Board, Advisory Boards and relevant subcommittees
- National SMC staff meetings, working groups, key gatherings and events and HTB Group Staff Meetings
- Presence at conferences and events as required, including Leadership Conference and Focus
- Five weeks' holiday per annum, holidays will normally be granted outside of term time
- There is a 6-month probationary period
- If ordained, salary will be according to the Church of England Lichfield scale for theological institution staff, with an additional responsibility allowance
- If non-ordained the starting salary will be £50-60k depending on experience

Applications

If you are interested in this post, please email the Dean at recruitment@stmellitus.ac.uk by: 12pm Friday 12th March 2021.

Please send in:

- a. A full Curriculum Vitae
- b. A brief letter outlining your reasons for applying for this post, and what you believe you could offer St Mellitus College in this role

Interviews will be week commencing **22nd March 2021** via Zoom.

